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| **Republika e Kosovës**  **C:\Users\ismail.smakiqi\Desktop\New folder\EMBLEMA ME NGJYRE.bmpRepublika Kosova-Republic of Kosovo**  ***Qeveria –Vlada-Government***  *Ministria e Punëve të Brendshme-Ministarstvo Unutrasnjih Poslova-Ministry of Internal Affairs*  Akademia e KosovëspërSiguriPublike/Kosovska Academia zaJavnu  Bezbednost/Kosovo Academy for Public Safety |
|  |

**CONTRACT NOTICE**

**SUPPLY**

*According to Article 40 of Law No. 04/L-042 on Public Procurement in Kosovo*

**Date of the preparation of the Notice: 23.04.2013**

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| --- | --- | --- | --- | --- |
| **Procurement No** | **214** | **13** | **20** | **111** |

This notice has been prepared in the LANGUAGES:

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Albanian |  | Serbian |  | English |  |

**SECTION I: CONTRACTING AUTHORITY**

**I.1) NAME AND ADDRESS OF THE CONTRACTING AUTHORITY (CA)**

|  |  |  |  |
| --- | --- | --- | --- |
| **Official name**: **Kosovo Academy for Public Safety** | | | |
| **Postal address**: **St.” Gjergj Kastrioti Skenderbeu”n.n.** | | | |
| Town:**Vushtrri** | Postal code:42000 | | Country: Kosovo |
| **Contact point(s)**: **Bekim Dakaj** | | Telephone: **028 571 228 –ext. 261** | |
| Email: **prokurimi.aksp@rks-gov.net** | | Fax: | |
| Internet address (*if applicable)*: | | **http://aksp.rks-gov.net/** | |

|  |  |  |  |
| --- | --- | --- | --- |
| Yes |  | No |  |

The contracting authority is purchasing on behalf of other contracting authorities

***If yes,*** specify the identities of all Contracting Authorities entitled to Call-off under the terms of the contractor refer to an Annex.

**SECTION II: OBJECT OF THE CONTRACT**

**II.1) DESCRIPTION**

|  |  |  |
| --- | --- | --- |
| **II.1.1) Contract title attributed by the contracting authority:**  **SUPPLY WITH INFORMATION TECHNOLOGY EQUIPMENTS** | | |
| **II.1.2) Type of contract and location of works, place of delivery or of performance**  *(Choose one category only - works, supplies or services - which corresponds to the main part of the specific object of your contract)* | | |
| **Works** | **Supplies** | **Services** |
| Execution  Design and execution  Realisation, by whatever means, of work, corresponding to the requirements | Purchase  Lease  Rental  Hire purchase  A combination of these |  |
| Main site or location of works | Main place of delivery  **KAPS – Vushtrri** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | Main place of performance : |
| **II.1.3)The notice involves**  A public contract   |  |  |  |  | | --- | --- | --- | --- | | **Yes** |  | **No** |  |   The establishment of framework agreement   |  |  |  |  | | --- | --- | --- | --- | | **Yes** |  | **No** |  | | | |
| **II.1.4) Information on framework agreement***(if applicable):*  Framework agreement with single operator   |  | | --- | |  |   Framework agreement with several operators   |  | | --- | |  |   **Execution of the Contract:**  Call offs/Place Orders   |  | | --- | |  |   Subsidiary Contracts/Mini-competition  **Duration of framework agreement: in months :** | | |
| **II.1.5) Short description of the object of the contract :**  **SUPPLY WITH INFORMATION TECHNOLOGY EQUIPMENTS** | | |
| **II.1.6) Common Procurement Vocabulary classification (CPV) :**  **30.00.00.00- 9** | | |
| **II.1.7) Variants are accepted**   |  |  |  |  | | --- | --- | --- | --- | | **Yes** |  | **No** |  | | | |
| **II.1.8) Division into lots**   |  |  |  |  | | --- | --- | --- | --- | | **Yes** |  | **No** |  |   ***If yes,*** tenders should be submitted for *(tick one box only)*  one lot only  one or more lots  All lots | | |
| **II.1.9) Information about lots** (*if applicable)*   |  |  |  |  |  | | --- | --- | --- | --- | --- | | Lot no | Short description | CPV | Quantity or scope | Additional information | | **1.** | Supply, installation and configuration of fixed telephony system - VOIP | **30** | Look the file |  | | **2.** | Supply with server and equipments for computer network | **30** | Look the file |  | | **3.** | Supply with multimedia equipments | **30** | Look the file |  | | **4.** | Supply with sounding equipments | **30** | Look the file |  | | **5.** | Supply with large professional photocopy machines | **30** | Look the file |  | | **6.** | Supply with equipments for system of conferences | **30** | Look the file |  | | | |

**II.2) QUANTITY OR SCOPE OF THE CONTRACT**

|  |
| --- |
| **Total quantity or scope** *(including all lots and options if applicable):*  **SUPPLY WITH INFORMATION TECHNOLOGY EQUIPMENTS** according to given specifications in tender dossier. |

**II.3) DURATION OF THE CONTRACT OR TIME LIMITS FOR COMPLETION**

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| --- |
| Duration in months **Until the finalization of supply but not later than. 01.12.2013** (from the award of the contract)  *or*  Starting: From the day of contract signing until the finalization of supply but not later than 01.12.2013  Completion : \_\_\_/\_\_\_/\_\_\_\_\_\_ *(dd/mm/yyy)* |

**ARTICLE III: LEGAL, ECONOMIC, FINANCIAL AND TECHNICAL INFORMATION**

**III.1) CONDITIONS RELATING TO THE CONTRACT**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **III.1.1)Required execution security**   |  |  |  |  | | --- | --- | --- | --- | | **Yes** |  | **No** |  |   ***If yes****,* amount of execution security **10% of contract value** |
| **III.1.2) Legal form that will be through groups of economic operators to whom will be awarded the contract***(if applicable)*  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |
| **III.1.3) Other particular conditions to which is related the contract execution**   |  |  |  |  | | --- | --- | --- | --- | | **Yes** |  | **No** |  |   ***If yes,*** description of particular conditions: |

**III.2) CONDITIONS FOR PARTICIPATION**

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| --- |
| **III.2.1) Eligibility Requirements:**  1. Statement under oath that the Economic Operator meets the eligibility requirements according to PPL  2. A certificate signed by tax administration of the location of the bidder establishment of Economic operator that the economic operator has not delayed in relation to the tax payments at least up to the last quarter (3 months) of the year before the tender submission.  ***Documentary required evidence***  **1. Declaration under oath - Original**  **2.** A certificate by tax administration – Original or certified/notarized) |
| **III.2.2) Professional Suitability:**  1. Registration on professional records of MTI – Business registration certificate  2.VAT Certificate  3.Fiscal number certificate  **Documentary required evidence:**  Business registration certificate (Copy)  2.VAT Certificate (Copy)  3.Fiscal number certificate (Copy)  **Requirements for each group member if the bidder is a group of economic operator:**  If a tender is submitted by a group of economic operators, the group is required to appoint one of the members of the group, as operator for the contact and, along with his tender, to submit the original signed original of agreement for the establishment of such a group in accordance with Article 71 PPL 04/L042.  If a tender is submitted by a group of economic operators, each team member is required to prove or confirm in accordance with Article 67 of this Law that is not excluded from participating in procurement activities under Article 65 of this Law. Any requirement imposed by a contracting authority in accordance with Articles 66, 68 and 69 of the PPL no. 04/L042 will only apply to the group as a whole and not to individual members of the group. |
| **III.2.3) Economic and financial capacity :**  **Documentary required evidence*:***  N/A  **•** |
| **III.2.4) Technical and professional capacity**   1. Contract for similar supplies where at least 2 (two) are related to the execution of contracts for the supply with TI equipments: (Required for all LOTs)   I. A minimum of two (2) contracts as evidence that EO has successfully completed two (2) VOIP projects or telecommunication networks - (Required for LOT I)  II. Authorization from the manufacturer or regional office. This authorization must be issued specifically for this procurement activity, i.e. for this number and title of procurement - (Required for all LOTs)  III. A telecommunications engineer with working experience at least 2 (two) years in VOIP systems or communication projects - (Required for LOT-I)  IV. A project manager with working experience at least 2 (two) years in VOIP systems or communication projects - (Required for LOT-I)  b) A certificate (guarantee) that the company offers after sales services, i.e. guarantees servicing and maintenance without any additional payment for a period of one (1) year; (Required for all Lot-et)  I. Minimum 2 (two) contracts or projects on system with server or computer network - (Required for LOT-II)  **Documentary required evidence*:***   1. A minimum of two (2) contracts for similar supplies - copy requested. - (Required for all LOT s)   I. Minimum 2 (two) contracts or projects for VOIP or telecommunication network - (Required for LOT-I)  II. Authorization from the manufacturer of regional offices - (notarized or verified copy) - (Required for all LOTs)  III. A telecommunication engineer with working experience at least 2 (two) years in VOIP systems or communication projects verified by a copy of the diploma (notarized), CV and details of participation in projects - (Required for LOT-I)  IV. A project manager will working experience at least 2 (two) years in VOIP systems or communication projects verified by a copy of the diploma (notarized), CV and details of participation in projects - (Required for LOT I)   1. Written statement by the economic operator that guarantees for the servicing and maintenance of equipment without any extra charge for a period of one (1) year from the submission and receiving supplies - (Valid for all Lots) 2. I. Minimum 2 (two) contracts or projects on the server system or computer network - (Required for LOT-II)  * A confirmation issued by the Commercial Court that the company has no legal Economic dispute - - (for the winning company) --- (Required for all Lots)   If the tender is submitted by a group of economic operators, all members of this group should have their right in accordance with the provisions of Articles 6.4 and 7.1. All group members must provide the evidence required in accordance with Articles 6.4 and 7.2 of the tender dossier |

**III.3) CONDITIONS SPECIFIC TO SERVICE CONTRACTS**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| |  |  |  |  | | --- | --- | --- | --- | | **Yes** |  | **No** |  |   **III.3.1) Execution of services is reserved to a particular profession**  ***If yes,*** reference to the relevant law, regulation or administrative provision : |
| **III.3.2) Legal persons should indicate the names and professional qualifications of the staff responsible for the execution of the service**   |  |  |  |  | | --- | --- | --- | --- | | **Yes** |  | **No** |  | |

**SECTION IV: PROCEDURE**

**IV.1) TYPE OF PROCEDURE**

|  |  |
| --- | --- |
| **IV.1.1) Type of Procedure** | |
| **Open** |  |
| **Restricted** |  |
| **Negotiated** | Justification for the choice of negotiated procedure : |
| **IV.1.2) Limitations on the number of the operators who will be invited to tender***(restricted or negotiated procedure)* | |
| **IV.1.3)Reduction of number of the operators during the negotiations***(negotiated procedure)*  Conduct the negotiations in successive stages   |  |  |  |  | | --- | --- | --- | --- | | **Yes** |  | **No** |  | | |

**IV.2) AWARD CRITERIA**

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| *Tick the appropriate box and delete the other*  **The lowest price** |

**IV.3) ADMINISTRATIVE INFORMATION**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **IV.3.1) Previous publications concerning the same contract**   |  |  |  |  | | --- | --- | --- | --- | | **Yes** |  | **No** |  |   ***If yes,***  Prior Indicative Notice: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  Other publications (*if applicable): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_* |
| **IV.3.2) Conditions for obtaining *[tender dossier][prequalification documents]***  Deadline for accepting the requests for *[tender dossier][prequalification documents]*  **On Mondays 13.05.2013, at 11:00 will** be organized the so-called VISIT OF THE SCENE in (KAPS facilities). The visit is not mandatory and it is applicable only for LOT I and LOT VI **Procurement Office nr.12 , Vushtrri** |
| |  |  |  |  | | --- | --- | --- | --- | | **Yes** |  | **No** |  |   **Payable documents**  ***If yes****,* price :  Terms and method of payment: |
| **IV.3.3) Time limit for receipt of*[tenders][applications]:***  ***date*** *:* **03.06.2013 *time****:* **14.00 *place*** *:* **KAPS, Office of procurement no.12, Vushtrri** |
| **IV.3.4) Time limits is shortened for submission of *[tenders] [applications]:***yes  no  ***If yes****,* provide justification : |
| **IV.3.5)** Is tender security needed:   |  |  |  |  | | --- | --- | --- | --- | | **Yes** |  | **No** |  |   ***If yes****,* the value of tender security **:1,000.00 ( is required for each Lot - part)**  Validity of tender security in days :**120**days *or* **4** months **(is required for each Lot - part)** |
| **IV.3.6) Tender validity period:** Until: date: \_\_\_/\_\_\_/\_\_\_\_\_\_ days : **120 days** or **4 (four)** months |
| **IV.3.7)Tender opening meeting:**  ***Date:* 03.06.2013; time***:* **14.30. *place :* Office of procurement/ Vushtrri** |

**SECTION V: COMPLEMENTARY INFORMATION**

**V.1) COMPLAINTS**

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| **Any interested party may file a complaint with the Procurement Review Body, according to the provisions of Title IX of Law No. 04/L-042, Law on Public Procurement in Kosovo.** |

**V.1.1) ADDRESS OF THE PROCUREMENT REVIEW BODY (PRB)**

|  |  |  |
| --- | --- | --- |
| **Official name**: Public Procurement Body | | |
| **Address of the PRB**: GaribaldiStr, | | |
| Town: Prishtina | | Postal code:10000 |
| Electronic address *(if applicable)*: | | |
| **Contact person**: Adrian Behra | E-mail: | |
| Telephone: | Fax: | |

**V.2) ADDITIONAL INFORMATION**

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| **Note: Economic operators will be entitled to submit a tender, request to participate and other documents required or permitted to be filed during the conduct of a procurement activity in Albanian, Serbian or English language.**  *Add other information*: *N/A* |